

CME ACTIVITY APPROVAL FEE STRUCTURE

(Payment must be made before approval can be completed)

CME Activity Type	Number of CME Credits	Base Fee
Live Activity* or Regularly Scheduled Series In-Person or Virtual	Up to 8 CME Credits	\$600
	Up to 16 CME	\$800
	More than 16 CME	\$1000
*The approval of a live activity can be for a one-time event or for the same content that is offered multiple times within a 12-month time span.		
Enduring Materials	Enduring materials are self-paced educational materials. The fee can include the approval of up to 4 modules if submitted together. Enduring materials can be approved for a 3- year period.	\$600

CME Activity Additions	Description	Fee
CME with MOC	Maintenance of Certification credits (MOC) can be offered for specific specialty boards. To add MOC to any activity, add the following fee to the base fee for an activity. Requires submission of CME with MOC Activity Application and other applicable materials.	Add \$400 to Base Fee
Enduring Materials from a Live Activity	Add the following fee to the base fee for an enduring material that is created from the recording of an approved live activity. Requires submission of materials for both the live activity and enduring materials. Enduring materials are approved for a 3-year period.	Add \$400 to Base Fee

CME Activity Type	Description	Type	Fee
Faculty Development Credit	CME Credits for the creation of an original presentation. Awarded on a 4:1 ratio of credits to presentation time. For more information visit: https://www.hanleyleadership.org/clinicaleducation/cme-activity-approval-program/	MMA Members	\$30
		Non-MMA Members	\$60

Fee Type	Description	Fee
Rush Fee	A rush fee will be automatically assessed on applications received within 2 weeks of an activity (CME activity will not be approved without payment).	\$100

PAYMENT INFORMATION

Checks should be made payable to the **Hanley Center for Health Leadership and Education** and sent to the following address:

Hanley Center for Health Leadership and Education
 c/o Elizabeth Ciccarelli
 PO Box 190
 Manchester, ME 04351

To pay by credit card, please express this intent with the application. Then contact **Lisa Martin** of the Maine Medical Association at **207-480-4201** upon receipt of an invoice.